



Posting a Role/Job Opening with L'Arche USA

L'Arche USA is happy to post open positions for your community. It can be a helpful way for you to spread the word to members, alumni and friends across the country.

To do so, please send notice to sharon@larcheusa.org and include the following:

- Role Title
- A two or three sentence summary that offers highlights and any important requirements of position.
- Role description as an attachment
- Name/email of contact person
- Dates:
 - Date to post (we will post immediately unless you indicate different)
 - Date to remove position (we will remove after one month unless you indicate otherwise)
 - Application Due Date if applicable
 - Position Start Date if known

We will post the position in the following places:

- Our website
- L'Arche USA FB
- LinkedIn
- L'Arche USA FB Assistants page
- To a contact list of people who signed up to receive job notifications

If the position fills more quickly or changes, please also let sharon@larcheusa.org know so we can keep our pages up to date.

Thank you.